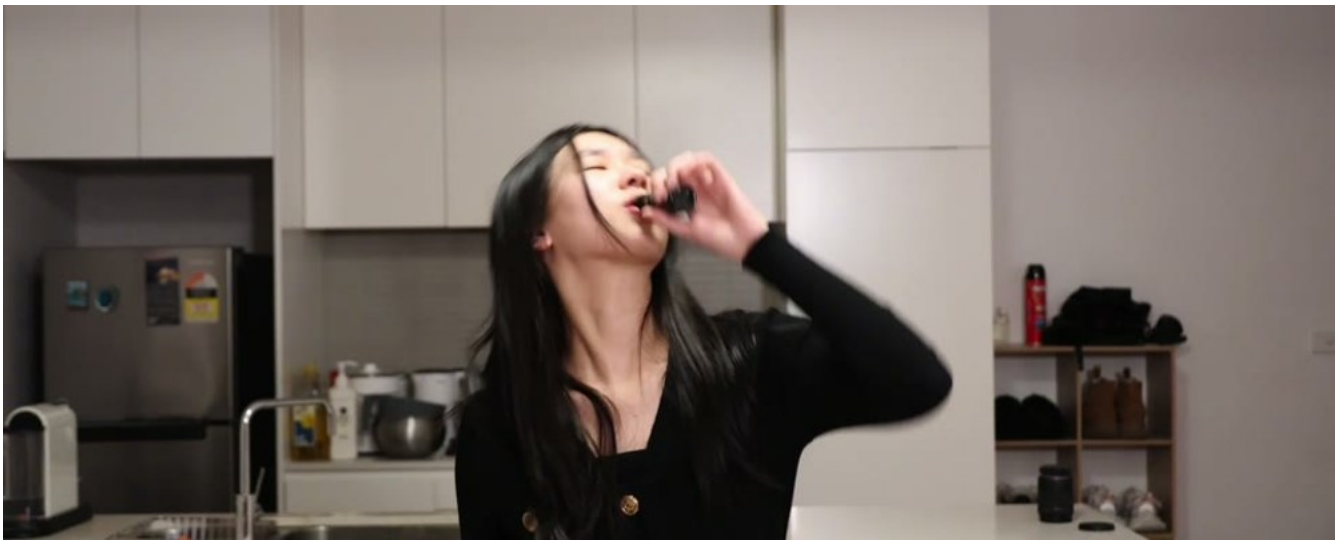
My PS Partner

Producer pre-production documentation

Prepared by Bowen Zhai



Still from our remake of the phone conversation.

We filmed the two sides of one phone call on separate nights in Sydney. As producer, I prepared the budget and call sheets, scouted both locations and coordinated the release forms.

PRODUCTION CREW

Bowen Zhai	Producer
Luyuan Wang	Director
Tianhao Dai	Camera Operator
Rouyin Wang	Sound
Lijie Yang	Editor

Production budget

I checked the expenses and compiled the budget for both shooting days. Transport, props and catering are totals for the full shoot. The performer fee applies to the second day only.

EXPENSE	BASIS	COST (AUD)
Transport	Two-day shoot	$212.00
Props	Production design	$135.00
Performer fee	8 November / one day	$100.00
Catering	Two-day shoot	$64.00
Total recorded expenditure		**$511.00**

CREW AND EQUIPMENT

The crew worked without a fee, and the equipment was provided at no charge.

Two-night shooting schedule

Our group agreed on the locations and shooting times. I turned those decisions into two call sheets. Each night covered one side of the conversation.

Day 01 Friday 6 November

Exterior alley near the Queen Victoria Building

Cast	20:30 cast call, where applicable
Shoot start	21:00
Scheduled wrap	00:00 on Saturday 7 November

Day 02 Sunday 8 November

Interior living room at a friend’s home

Cast	20:30 cast call
Shoot start	21:00
Scheduled wrap	01:00 on Monday 9 November

Shoot dates are confirmed. Call and wrap times are the Sydney local times listed in the production schedule.

Location scouting & rehearsal

The remake needed two distinct spaces for the two callers. I visited both locations before the shoot.



Exterior rehearsal with the actor, camera and light stand.

QVB ALLEY

I was concerned that pedestrians might enter the frame. We had little equipment, so we could step aside and let people pass. I chose Chinatown as our backup if the alley became too busy.



LIVING ROOM

I chose my friend’s living room because it looked closest to the interior in the original scene. The rehearsal photo shows the camera position in relation to the sofa.

The two rehearsals gave us a record of where the camera and performers could fit at each location.

Locations & performer releases

I prepared the location and performer release forms and collected the signed copies. This register records the paperwork I coordinated for the remake.

LOCATION RELEASES

QVB exterior alley

Shoot date: 6 November

The location paperwork identifies the exterior used for the first side of the phone call.

Residential interior

Shoot date: 8 November

I coordinated the location release for filming inside my friend’s home.

TALENT RELEASE

Interior performer

Shoot date: 8 November

I prepared the performer release for the living room shoot and recorded the one-day fee in the budget.

The signed forms contain personal details. This public portfolio includes a summary only.

Call sheet extracts

Selected entries from the two reconstructed call sheets (draft V4).

All times are Sydney local time. Wrap times are estimates.

FRIDAY 6 NOVEMBER / QVB EXTERIOR

Set	Exterior alley near the Queen Victoria Building
Cast call	20:30 if required
Crew call	TBC in the draft
Shoot	21:00 to 00:00 on Saturday 7 November

SUNDAY 8 NOVEMBER / LIVING ROOM INTERIOR

Set	Living room at a private residence
Cast call	20:30, on set at 21:00
Crew call	TBC in the draft
Shoot	21:00 to 01:00 on Monday 9 November

ON-SET RESPONSIBILITIES

Luyuan Wang directed, Tianhao Dai operated the camera and Rouyin Wang handled sound and lighting. Bowen Zhai produced and Lijie Yang edited.